

IV. Admission

1. Admission Procedures

Parents register their child by completing the necessary paperwork and paying the registration fee. This includes an authorization of release of educational and health records for each student. Submission of paperwork and registration fee will temporarily hold an enrollment spot for a prospective student; however, parents and student must meet with the Headmaster, submit records and teacher recommendations from previous schools, fill out the ACH Recurring Payment Authorization Form (or submit a check for full tuition payment), and complete placement testing before the student will be officially admitted to Mount Hope Lutheran School. Parents must also sign the Parent Agreement form and attend the parent seminar at the beginning of each school year as conditions of enrollment.

Mount Hope Lutheran School reserves the right to place students in the appropriate instructional level as determined by standardized tests, previous records, and placement tests of ability and achievement, not solely upon the age of the student or grade placement at previous schools. The classroom teacher will discuss appropriate grade placement with parents following placement testing. As a general rule, Pre-Kindergarten 3 students must turn 3 by September 15, Pre-Kindergarten 4 students must turn 4 by September 15, and Kindergarten students must turn 5 by September 15.

Mount Hope Lutheran School offers a classical, Lutheran curriculum. Children from all backgrounds who might benefit from this school are welcome; however, Mount Hope Lutheran School is not staffed to serve children with unusual behavioral problems or severe learning disabilities.

Parents of all students must read the Parent Manual and return a signed copy of the Mount Hope Lutheran School Parent Agreement Form. All new students are subject to a one-quarter probation period. Academic and behavioral objectives must be met for enrollment to continue. Failure to meet these standards will result in dismissal.

Enrollment is not limited to Lutherans, but matters of faith will be taught exclusively in accord with the Scriptures and the *Book of Concord* while respecting the denominational preferences of non-Lutherans. Due to limited class size, members of Mount Hope and Trinity Lutheran Churches receive first priority for registration until the date announced. After this time, enrollment is open to the general public on a first-come, first-registered basis.